

**Kingdom of Ealdormere
Non-Member Surcharge Calculation Form**

Identification of Event

Name of Event: _____

Date of Event: _____

Name of Autocrat: _____

Sponsoring/Hosting Group: _____

Name of Exchequer: _____

Information from the Gate Tracking Forms

Total Number of Paid Adult Attendees (Incl. non-members): _____

Total number of Non-Member Adult Attendees: _____

Amount to be remitted through Office of the Kingdom Exchequer

Total number of Non-Member Attendees X \$5 Canadian _____
(This is the amount to be remitted)

Total Cheque Amount: _____

Checklist

- _____ Cheque enclosed with this Form?
- _____ Original Waiver Sheets for the event sent to Kingdom Waiver Secretary?
- _____ Copies of this Form made for Exchequer files & Seneschal files?

Signature of Autocrat and/or Seneschal & Date

Signature of Exchequer & Date

Form & Funds to be submitted to NMS Deputy
(contact information found in the Tidings)